

# OFFICE OF ENERGY INDEPENDENCE

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State Energy Council  
Wednesday October 17, 2007  
Meeting Minutes  
Kennedy Conference Room - Capitol Building  
Des Moines, Iowa

Members present:, Tim Ryburn DAS, Bill Brand DHR, Sharon Tahtinen DNR, Stuart Crine DPS, Mike Coveyou DPS, Sandra Larson DOT, James Larew IGOV, Deborah Svec-Cartsens IGOV, Floyd Barwig IEC, Joan Conrad IUB, John Perkins OCA, Roya Stanley OEI, Brian Crowe, OEI

## I. Introductions

- The Energy Coordinating Council has been meeting over the last few years.
- The idea for resurgence of the committee came out of the Office of Energy Independence LEAN Event to ramp up the activity of the committee.
- The goal of the committee meetings is to bring together state entities to communicate, coordinate and collaborate on efforts to meet the goal of advancing energy efficiency and renewable energy across the state. This Council will allow us to capitalize on the skills, responsibilities and resources of participating agencies through collaboration.

## II. Name Suggestions

- Several names were suggested, there was general consciences on calling the committee the State Energy Council (SEC).

## III. Committee Operations

- SEC will act as a forum for discussing key issues and solutions to problems that are facing departments regarding energy efficiency and renewable energy.
- SEC will collect legislation from the participating state entities. The proposed legislation will be reviewed in the context of the energy independence plan.
- SEC members will share ideas for best practices on environmental and energy issues in order for state government to lead by example and "set the pace for the private sector."

### Presentation

Jim Larew discussed the possibility of a new executive order to create overarching policies for all state government employees implementing savings ideas. This EO would rescind EO41. Jim asked for feedback on this idea. SEC members were favorable.

## Reporting

- OEI asked that all agencies fill out a monthly report to fill in other agencies on energy programs/activities/legislation, controversial issues involving energy, federal energy initiatives, and areas where OEI and the SEC may be of assistance
- Agencies asked that the form closely resemble the monthly reporting form that the Governor's Office requires from agencies. OEI staff will create a form that is very similar in design to the Governor's Office form.
- OEI asked for a November report at the December meeting.

## IV. Meeting Structure/schedule

- Committee suggestions are welcome. Agencies expressed concern about a lack of staff time and work force.
- Meetings are expected to be monthly before the session.
- During the early part of session meetings will take place bi-weekly, the idea is to promote “one voice” from the SEC. Most meetings will take place on the Complex, but we will always have phone conferencing available.
- Input and discussion will be very important for the Legislature. The idea for more frequent meetings was to minimize “surprises” for agencies and the Legislature. Developing key ideas for the Legislature.
- Toward the end of session meetings could become more frequent, but meetings will be limited to an hour if possible.
- The agenda will go out in advance of all regularly scheduled meetings
- Friday morning at 8:30am was suggested as the best fit for the bi-weekly meetings during the session.

**V. Energy and Environment Plan (EPT)**

- The EPT is a leadership plan.
- SEC members are asked to identify parts of the EPT that are far along and can be capitalized on quickly.
- There was concern that certain groups were missing from the EPT. The OEI will adjust the plan to include all groups that participate in the SEC.
- The form should include who the target audience is, and what is the deliverable.

**VI. Energy Independence Plan**

- State forums are to be held in Des Moines 10/18, Coralville 10/22, Council Bluffs 10/25, and Fort Dodge 10/28 for essential public input.
- Affordability should be addressed in the plan.
- Plan is due December 14<sup>th</sup> to the Legislature.
- Agency remarks should be e-mailed to [tommi.makila@dnr.iowa.gov](mailto:tommi.makila@dnr.iowa.gov)

**VII. Other Business**

**VIII. Business before the next meeting.**

Meetings planned for 11/20 & 12/18; 9am - 11am at Kennedy Conference Room, State Capitol